

**Mississippi Real Estate  
Appraiser Licensing and Certification Board**

**MINUTES**

**September 23, 2015**

The Mississippi Real Estate Appraiser Licensing and Certification Board held their regular meeting on Wednesday, September 23, 2015 at the Board office located at 4780 I-55 North, Jackson, Mississippi.

Chairman John Holliday called the meeting to order at 9:15 a.m.

The following Board Members were present: Chairman John Holliday, Board Member Amelia Lovorn, Board Member Glenn Bright, Board Member Norman Cannady, and Board Member Doug McKinnon. Others in attendance Michael McGee, Executive Director; Danielle Morales, Investigator; Holly Hood, Administrative Assistant; Michelle Denton, Administrative Assistant and William Hussey, Board Attorney. Guests in attendance were Melissa Bond and Jean McCarty.

**OLD BUSINESS**

Member McKinnon made a motion to approve the minutes of the July 23, 2015. The motion was seconded by Member Lovorn and passed unanimously.

**NEW BUSINESS**

**Financials**

Marcy Rideout presented the Financial Statements for the period ending:

- 7/31/2015 FY'15 with an ending balance as \$187,301.39
- 7/31/2015 FY'16 with an ending balance as \$181,847.26
- 8/31/2015 FY'15 with an ending balance as \$178,667.26
- 8/31/2015 FY'16 with an ending balance as \$191,202.31

Member Bright made a motion to approve the above Financial Statements as presented subject to audit. The motion was seconded by Member McKinnon and passed unanimously.

**Continuing Education**

Member Bright made a motion to approve all courses presented by the Appraisal Institute. The motion was seconded by Member Lovorn. The motion was passed with Chairman Holliday and Member McKinnon abstaining from the vote.

**Appraisal Institute**

- Online Business Practices & Ethics

Member Bright moved to approve all courses presented for approval by McKissock. The motion was seconded by Member McKinnon. The motion was passed with member Lovorn abstaining from the vote.

### **McKissock**

- The New FHA Handbook 4000.1 – Live Webinar
- Advanced Hotel Appraising – Full Service Hotels
- Residential Appraisal Review
- Even Odder – More Oddball Appraisals
- 2014-2015 7 Hour National USPAP Update Course
- Mortgage Fraud Protect Yourself!
- Environmental Issues for Appraisers
- Reviewer's Checklist
- The Green Guide to Appraising
- Residential Market Analysis and highest and Best Use
- Advanced Residential Applications and Case Studies
- Residential Report Writing: More than Forms
- The Cost Approach
- Appraising Manufactured Homes

Member Bright made a motion to approve all other courses presented for approval. The motion was seconded by Member Lovorn and passed unanimously.

### **Dynasty School**

- General Appraiser Report Writing and Case Studies

### **Melissa Bond**

- Definitive Report Writing
- Site Inspections
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### **Investigative**

MAB Investigator Danielle Morales presented the investigative portion of agenda.

Danielle stated that no new appraiser complaints have been received since the August 27, 2015 Board Meeting.

Member Bright made a motion to dismiss Case #AMC 04-1506. The motion was seconded by Member Cannady and passed unanimously.

Member Lovorn made a motion to dismiss with a letter of caution Case # 20-1507 and Case # 21-1507 and conditionally dismiss Case # 22-1507. The motion was seconded by Member Bright and passed unanimously.

Member Cannady will serve as the next Investigative Committee Member.

**Adjournment**

Having no further business to conduct, Member McKinnon made a motion to adjourn the meeting at 10:10 a.m. The motion was seconded by Member Lovorn and passed unanimously. Following the adjournment of the regular meeting, the Board held a hearing in the matters of:

- In the Matter of the Appraiser Credential of Phillip Fortenberry, Case No.: 24-1507; and
- In the Matter of the Appraiser Credential of Michelle Lynn Stanley, Case No.: 23-1507.

Approved this 12th Day of November, 2015